

**2017-2018
TMMP/STUDENT TRANSPORTATION
& PARKING POLICY**



New West Charter School is excited about its new location, which allows the Charter School to serve high school students and affords more space for existing programs. In order to allow for the most efficient and orderly student drop-off, pick-up, and parking flow, **the following policy must be complied with at all times.** The following requirements are adopted into the Home-School Agreement, and acceptance and acknowledgement must be affected by students and parents.

- The student drop-off and pick-up schedule is as follows:
 - Grades 6-8
 - Arrival drop-off: 8:00 a.m. to 8:25 a.m.
 - Dismissal pick-up: 3:25 p.m. to 3:45 p.m.
 - Grades 9-12
 - Arrival drop-off: 7:00 a.m. to 7:25 a.m.
 - Dismissal pick-up: 2:25 p.m. to 3:45 p.m.
- Students are provided with the following transportation options:
 - Walk/bike to school (mandatory if they safely live within a mile of the school)
 - Take public transportation / Expo Line (incentives for students including, but not limited to, bus passes, assistance with transit route and schedule planning, etc. will be provided).
 - Ride a shuttle bus to school (five locations available across West LA).
 - Be in an approved carpool of three or more New West students
- You can select your child's mode of transportation online. Please fill out the form separately for each student that attends New West. Please choose the transportation that works best for you at the following web address:

<https://newwest.formstack.com/forms/shuttlepay201617>

- The student transportation sign-up is on a first come, first serve basis. If your selection is no longer available or you do not sign-up by August 11th, 2017, you will be notified with the remaining available options.
- Failure to sign-up or notify New West of your transportation selection could put your child at **risk of losing enrollment at New West Charter School.**

Shuttle Rules

- Each shuttle stop will have drop-off and pick-up requirements specific to that location.
- Parents using the shuttle program are expected to rotate volunteering to ensure students safely load onto the busses and are respectful of the area.
- Students may only ride their assigned shuttle.
- New West shuttles are for New West students only.
- Parents should carpool to the shuttle locations to mitigate secondary traffic in the area.

Walk/Bike Rules

- Bicycle parking spaces will be provided on-site. Students should provide their own bike locks and safety gear.
- Students that live within a mile radius of the school are expected to walk or bike to school unless safety or special circumstances prevent it.

Carpool Rules

- All carpool vehicles must use a NWC 2017-18 windshield decal provided by New West to access the school during arrival and dismissal times.
- Carpool is limited and cannot be guaranteed. Decals will be given out on a first come, first served basis with preference to carpools with more students.
- Middle School students can travel to school early if they have siblings in High School, and their siblings may stay after-school and wait for the middle school dismissal period to travel home together.
- Carpool vehicles must carry a minimum of three (3) students each, the entire school year, in order to be approved by New West Charter School.
- All carpool and visitor vehicles shall access the school with ingress from Missouri Avenue turning right only, and egress on Armacost Avenue turning right only.
- All carpool vehicles to and from the school must load and unload on the school parking lot surface.

Visiting/Parking Rules

- Due to numerous safety and legal reasons we cannot allow ride-sharing services like Uber, Lyft, and HopSkipDrive to pick-up or drop-off students at New West. While we understand the convenience and ease of use these services provide, students caught using the service will be considered in violation of New West's TMMP policy.
- The Charter School will maintain a parking lot with designated visitor parking spaces.
- Parents and visitors are prohibited from parking on the street when present for school-related business or matters.
- Students are prohibited from driving to school and from parking at the Charter School site or on residential streets.
- During the school year, one or more parking monitors in distinctive attire will be located at each driveway entrance during all drop-off and pick-up hours and at all special events. Drivers must follow all directions from parking monitors to assure that school-related vehicles do not queue on adjacent streets, block any public right-of-way, and/or public driveways.
- Students' emergency contacts must also sign this Policy and Agreement, indicating acknowledgment of and compliance with the rules for student drop-off and pick-up, including the arrival and dismissal times, traffic circulation, and ingress and egress.
- Traffic violations at school or the shuttle locations could put your child at **risk of losing enrollment at New West Charter School.**

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It is essential that parents, guardians, and friends of New West comply with conditions in order to reduce pollution and traffic congestion and be good neighbors. The ability of the Charter School to operate at the school site and maintain its enrollment is conditioned upon compliance by New West families with the Home-School Agreement and the TMMP/Student Transportation & Parking Policy and Agreement. Students that do not follow their selected mode of transportation could **risk losing enrollment at New West Charter School.**

Failure to comply with the NWC TMMP policy has strict consequences for all families. Please see below a reminder of the NWC Governance Council approved TMMP policy consequences for non-compliance:

Please make sure you and your child comply with the approved mode of transportation as designated in the NWC TMMP policy and help avoid further consequence being imposed.

#TMMP Violations	NWC TMMP POLICY AND CONSEQUENCES Non-Compliance with NWC Home-School Agreement
TWO TMMP Violations	FORMAL WRITTEN WARNING to Parent/Guardians including re-issue of NWC Home-School Agreement
FOUR TMMP Violations	NWC TMMP COMMITTEE CONFERENCE
SIX or More TMMP Violations	NWC GOVERNING BOARD HEARING