

## 2016-2017 PROMOTION POLICY



New West Charter is dedicated to achievement for all. As part of our overall approach to support student success the following proposed promotion policy is suggested as a “basis” for discussion and not a final policy. Following research from a wide variety of sources including high-achieving charters schools, it is suggested that the policy and practice of retaining students at any grade level would be based on the following criteria:

All grade level promotion will be determined by individual **student academic achievement** mastery of the California State Standards and an evaluation of attendance and tardiness.

- Each student must complete a **minimum of 95% on-time attendance to fulfill the requirements for grade level completion.**
- **All students are required to receive a passing credit (defined as a 2.0 yearly grade point average) in each core class to be promoted to the next grade level.** Core subjects are defined as English Language Arts, Mathematics, Social Studies and Science.
- Grades are determined by each individual teacher based on the California State Standards and will be tracked in an electronic database.
- Students who are not achieving grade level standards will be identified by their core class teachers as “at-risk” as early as possible and will be monitored during monthly grade level meetings. Subsequent parent meetings will be arranged to ensure parental involvement and support for any in-school remediation. These meetings will constitute student success team requirements.
- Following the 1<sup>st</sup> semester report cards any student who is not achieving grade level standards will be notified that he or she is at risk of being retained. Retention procedures will include a formal meeting with all core teachers, student, parents and the principal. Following extensive discussion, the final decision for retention will be made by the principal.
- The principal will make a report of all retained students to the governing board by the end of the 2<sup>nd</sup> semester
- Any student not receiving a passing grade in a core class will be required to complete an equivalent summer school class at his/her own expense and on his/her own time before consideration of grade promotion is achieved. Documentation will be required that demonstrates successful completion of the respective classes.
- Any district summer school program allows a student to enroll and complete two courses (total). If a parent decides to forego any summer school program for private tutoring the student must complete 60 hours per course required.
- If a student has not achieved a 2.0 yearly grade point average in three core classes, then the student will be required to repeat the grade level, considering the allotted courses given in a summer school program.
- Parents may appeal any decision to retain a student to the principal. If the appeal is denied, the parents may utilize the school’s dispute resolution process.