

2017-2018 PROMOTION POLICY



New West Charter is dedicated to achievement for all. As part of our overall approach to support student success the following proposed promotion policy is suggested as a “basis” for discussion and not a final policy. Following research from a wide variety of sources including high-achieving charters schools, it is suggested that the policy and practice of retaining students at any grade level would be based on the following criteria:

All grade level promotion will be determined by individual **student academic achievement** mastery of the California State Standards and an evaluation of attendance and tardiness.

- Each student must complete a **minimum of 95% on-time attendance to fulfill the requirements for grade level completion.**
- **All students are required to receive a passing credit (defined as a 2.0 yearly grade point average) in each core class to be promoted to the next grade level.** Core subjects are defined as English Language Arts, Mathematics, Social Studies and Science.
- Grades are determined by each individual teacher based on the California State Standards and will be tracked in an electronic database.
- Students who are not achieving grade level standards will be identified by their core class teachers as “at-risk” as early as possible and will be monitored during monthly grade level meetings. Subsequent parent meetings will be arranged to ensure parental involvement and support for any in-school remediation. These meetings will constitute student success team requirements.
- Following the 1st semester report card any student who is not achieving grade level standards will be notified that he or she is at risk of being retained. Retention procedures will include a formal meeting with all core teachers, student, parents and the principal. Following extensive discussion, the final decision for retention will be made by the principal.
- The principal will make a report of all retained students to the governing board by the end of the 2nd semester.
- Any student not receiving a passing grade in a core class will be required to complete an equivalent summer school class at his/her own expense and on his/her own time before consideration of grade promotion is achieved. Documentation will be required that demonstrates successful completion of the respective classes.
- Any district summer school program allows a student to enroll and complete two courses (total). If a parent decides to forego any summer school program for private tutoring the student must complete 60 hours per course required.
- If a student has not achieved a 2.0 yearly grade point average in three core classes, then the student will be required to repeat the grade level, considering the allotted courses given in a summer school program.
- Parents may appeal any decision to retain a student to the principal. If the appeal is denied, the parents may utilize the school’s dispute resolution process.