

2017-2018 CELL PHONE POLICY



In an effort to support student safety, New West students are allowed to bring their cell phones to school, but just adhere to the following rules:

- Cell phones must be turned off and cannot be visible on campus during the school day.
 - The campus includes loading and unloading areas for cars and buses, in the building, or on campus grounds. The school day includes, but is not limited to, before or after school, class time, passing periods, lunch periods, after school detention or tutorials, during emergency drills, practices for extracurricular events and field trips.
 - Placing a cell phone on vibrate or texting is not considered off and is prohibited. Using a cell phone to record or videotape is prohibited. Students are not permitted to possess radios, MP3 players, video or audio records, DVD players, cameras, games, or other electronic devices at school unless prior permission has been obtained by campus administration.

If a student is found in violation of this policy, the following discipline will be administered:

- **First Violation:** Device confiscated and returned to the student at the end of the day. Warning given to student about consequence of a second violation. Incident logged.
- **Second Violation:** Device confiscated and returned to the parent. Warning given to student and parent about the consequence of a third violation. Incident logged.
- **Third Violation:** Device confiscated and returned at the end of the school year. Student loses privilege of having a device on campus until the following school year. Notice given to student and parent. Incident logged.

Additionally, any violation of this policy, which causes or involves a distraction or interruption of transportation or the instructional environment, will be subject to disciplinary action.

Failure to comply with a staff directive to turn in a cell phone will be considered defiance of authority and subject to disciplinary action.

If parents need to contact a student during the school day, they are request to contact the school office for assistance. If students need to use a phone during the school day, they must use a school phone, which are made available to students with appropriate permission.

New West personnel are not responsible for any lost, stolen, or damaged cell phone or electronic device.